

Our fundraising solicitations will describe our programs for which the contributions will be used, and respect the dignity and privacy of those who benefit from our activities in pursuit of our objectives.

Volunteers, employees and hired fundraisers who solicit or receive funds on our behalf shall:

- Act with fairness, integrity and in accordance with all applicable laws
- Adhere to the provisions of the applicable professional codes of ethics, standards of practice, etc.
- Cease solicitation of a prospective contributor who identifies the solicitation as harassment or undue pressure
- Disclose immediately to the Foundation any actual or apparent conflict of interest
- Not accept contributions for projects or programs that have not been approved by our Board of Directors

If an external fundraiser is retained, access to our master contributor list will be limited and will be kept under strict control.

The governing board will be informed at least annually of the number, type and disposition of complaints received from contributors or prospective contributors about matters that are addressed in this policy.

Our donors will be kept fully informed with comprehensive and current information about our Foundation.

Contributors will be encouraged to seek independent professional advice before making a significant gift to ensure that the proposed contribution will not adversely affect the contributor's financial position, or his or her relationship with family members.

